

**MORTIMER LAW FIRM, PLC**  
**CONTRACT FOR STUDENT LOAN ASSISTANCE**

**Name:** \_\_\_\_\_ (“you”)

**E-Mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**SCOPE OF CONTRACT:**

This contract is between (“you”) and Mortimer Law Firm, PLC (“us” or “we”).

You have retained us to assist you with your student loan situation. Specific tasks include:

- 1) We will review all documents and history of your loans and then give you a written report containing an analysis of your situation with available options;
- 2) After you have reviewed the written analysis provided by us and discuss the import of the option with us, you will communicate your chosen option to us and provide us with written confirmation as to which option you chose; and
- 3) We will implement the option of your choice based upon our discussion

You agree to give us copies of your income tax returns and any and all documents you have related to your student loans. If a checklist was provided, please be sure to send all requested information.

You agree that we are not responsible for representing or advising you in other matters that are not included in the scope of this student loan repayment assistance contract.

**FEE:**

The fee for this assistance is \$650. This is a flat fee due before we make application for your student loan repayment program.

**COOPERATION:**

You agree to cooperate with us so that we may carry out the scope of this Contract. You will be responsible for doing the following things:

1. You must stay in touch with us. If you move or change your telephone number or e-mail address, please provide us the new information as soon as possible.
2. You must provide us with any and all information necessary to adequately review your student loan situation.
3. You must always tell us the complete truth in discussing your student loans.

**RE-QUALIFICATION ON CERTAIN REPAYMENT PLANS:**

If you wish for us to re-qualify you yearly for any Income Driven Repayment Plans such as: Income-Based Repayment Plan (IBR Plan), Pay as You Earn Repayment Plan (PAYE) or an Income-Contingent Repayment Plan (ICR Plan) you will need to send us your 1040 Tax Return so we can send in your re-qualifying forms to keep your program going. We charge \$150 annually to re-qualify you for your income based repayment plan.

**CONFIDENCES:**

We agree to keep your information confidential. You agree, however, that we may release limited information, otherwise privileged or confidential, if we believe that the release of the information will benefit you.

**DISCLAIMER:**

You understand that we are providing a unique service. Your signature below is an acknowledgment that you understand and accept all of the terms of this contract. This is not a contract for credit repair or debt negotiation. If you have any questions or concerns about this contract or your expectations of our services, please call 989 358-2100 to discuss before signing below.

**Place your initials here to show that you have read this disclaimer: \_\_\_\_\_**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Client (“you”)

MORTIMER LAW FIRM, PLC

Dated: \_\_\_\_\_

\_\_\_\_\_  
By:  
Its: